



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS UNITED STATES ARMY MANEUVER CENTER OF EXCELLENCE  
1 KARKER STREET  
FORT BENNING GEORGIA 31905-5000

REPLY TO  
ATTENTION OF

Policy Memorandum 385-10-4  
20 June 2019

ATZB-SO (385)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Maneuver Center of Excellence Risk Management Policy

1. REFERENCES:

- a. AR 385-10 (Army Safety Program), 24 February 2017.
- b. AR 95-1 (Flight Regulation), 22 March 2018.
- c. DA Pam 385-30 (Risk Management), 2 December 2014.
- d. DA Pam 385-63 (Range Safety), 16 April 2014
- e. TRADOC Regulation 385-2 (Training and Doctrine Command Safety Program), Change 1, 9 January 2019.
- f. TRADOC Regulation 350-70 (Army Learning Policy and Systems), 10 July 2017.
- g. TRADOC Pamphlet 385-1 (The TRADOC Model Safety Program and Self-Assessment Guide), 15 February 2019.

2. PURPOSE: This policy is applicable to all military units and personnel under the Senior Commander's operational control of the Maneuver Center of Excellence, Fort Benning. It applies to all branches of service (Army, Navy, Air Force, Marines, and Coast Guard) when involved in training or other activities controlled by Army units on Fort Benning. This policy also applies to DOD Civilian organizations and personnel on Fort Benning and satellite sites (Camp Merrill and Camp Rudder) when performing potentially hazardous operations.

3. POLICY:

a. All leaders are responsible and accountable for safety. Safety is about preserving the force while maintaining situational awareness on behalf of the trainer and trainee that results in the progression of safe, realistic and complex training. Safety is everyone's responsibility.

b. Commanders or Directors will prepare DD Form 2977, Deliberate Risk Assessment Worksheet (DRAW), dated September 2014, for all training events and operations. All phases of an operation or training event will be considered and addressed during the risk management process. Commanders on Fort Benning, Camp Merrill and Camp Rudder are responsible for recurring training directed by an official program of instruction (POI) may accept the risk associated with a training event annually. The accepted risk is valid only with approved control measures in place for all identified hazards. All leaders present during training will review all previously identified hazards and ensure control measures remain in place. The Safety Director

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or MCoE safety staff will review the commander's annual acceptance annually. Prior to any training events, with the residual risk of **MEDIUM** or above will require review by the MCoE Safety Office. Within **30 days** of change of command or responsibilities (Commander's, Commandant's or Director's), will require a resubmission of the DD Form 2977 (DRAW), and if modification of operations or training, or changes to weapons or equipment. The hazards and control measures within the DRAW require briefing to all personnel at the training site, prior to the training events and operations. Administrative and classroom training, designated as low risk do not require completion of a DD Form 2977. Prior to the training events and operations, a daily risk assessment (FB (Safety) Form 385-E, Jun 15) will be prepared and signed by the Officer in charge (OIC) or Range Safety Officer (RSO) at the training site, or as conditions change or at least twice per event. The OIC or RSO present at the training site, prepare and sign a FB (Safety) Form 385-E, date Jun 15.

c. Risk decision authority based upon the **Residual Risk** of an activity after application of control measures. The MCoE has established risk acceptance authority as follows:

(1) **Extremely High Risk:** The Senior Commander (SC) (CG, MCoE) of General Officer (GO) grade & GO Commandants (Infantry/Armor) can also sign off on Extremely High Risk.

(2) **High Risk:** Colonel (O6) as designated by the SC of general officer grade.

(3) **Medium risk:** Lieutenant Colonel (O5) and Command Sergeants Major (CSM) serving as NCO Academy Commandants, as designated by Colonel (O6) grade or above.

(4) **Low Risk** - Colonel/Directors may delegate, **in writing**, low risk approval authority to the Commander/Supervisor at the lowest level.

(5) The MCoE G-3 has designated the following events as **High Risk**, regardless of the **Residual Risk level:** Airborne Operations, Special Purpose Insertion Extraction System (SPIES), Fast Rope Insertion/Extraction System (FRIES), Helicopter Rappel Operation, platoon and above level maneuver live-fire operations, Night Infiltration Course (NIC), operations in or over water other than a swimming pool, hand grenades for Initial Entry Training (IET)/Initial Military training (IMT), all live demolitions training, Combined Arms Live Fire, and Maneuver Exercises.

(6) The CG, MCoE will approve all high-risk operations training conducted on Fort Benning or its satellite sites (Camp Merrill and Camp Rudder) involving all outside federal agencies (DHS, DOJ, etc.), DoD agencies (USAF, USN, USMC, USCG, etc.), and all other non-TRADOC commands under the CG jurisdiction.

(7) Ranges or training areas requiring special events (i.e., Family Readiness Group (FRG) Orientation, Family Day, Jane Wayne Day, etc.) must also have a DRAW enclosed as part of the event package. The DRAW must address control measures implemented to support requested action versus the actual event. The Safety Office, Range Division, G-3, and Garrison Command must sign and concur/non-concur with the complete event package. In addition, Partners In Education (PIE) on Fort Benning and other Sponsored Groups must have a DRAW and Public Affairs approval

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(8) Range Packet Deviations - Requests for deviation will originate from the unit or activity conducting the event, or the DPTMS Range Officer (RO). Requests will be coordinated through the appropriate chain of command as needed and the MCoE Safety Office, which will provide final review to ensure risk-management steps are accomplished. Deviations are valid for 1 year. Deviations from range standards or procedures contained in AR 385-63/MCO 3570.1C, chapter 3, Army Senior Commanders in the grade of O-7 and above may authorize deviations.

d. Ranges requiring deviations must also have a DRAW enclosed as part of the range package. The DRAW must address control measures implemented to support requested action versus the actual event/training, (i.e., encroachment of a road, reduction of Surface Danger Zone (SDZ), or degree angles of fire for maneuvering forces). The Safety Office, Range Division, and G-3 must sign and concur/non-concur with the complete range package.

e. Rotary wing aircraft organically assigned to the MCoE will continue to conduct operations in accordance with AR 95-1, paragraph 2-15.c (4) with the MCoE delegation of authority to the CG, MCoE for training events requiring the removal of seats within UH-60 A/L/M helicopters. Brigade Commanders approve the annual DD Form 2977 prepared by both the supported unit planning to conduct these operations and the aviation unit, each distinct Airborne Operation, Special Purpose Insertion Extraction System (SPIES), Fast Rope Insertion/Extraction System (FRIES), Helocast, Helicopter Rappel Operation, Military Free Fall, and Silver Wings Operations will require a "seats out" waiver.

4. SUPERSESSION: This policy memorandum supersedes MCoE Policy Memorandum 385-6-3, 23 February 2016, same subject.

5. PROPONENT: The MCoE Safety Office, 706-545-3268.

FOR THE COMMANDER:

DOUGLAS G. VINCENT  
COL, IN  
Chief of Staff

DISTRIBUTION:

ADMIN-L, MCoE BN CDR, MCoE CSM/SGM, and MCoE DCO Lists