



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS UNITED STATES ARMY MANEUVER CENTER OF EXCELLENCE**  
**COMMAND AND TACTICS DIRECTORATE**  
**1 KARKER STREET**  
**FORT BENNING, GEORGIA 31905-5000**

ATZB-CTD

05 March 2021

Future RC-MCCC Student,

You have requested a seat in the Maneuver Captains Career Course Reserve Component Phase III resident course and have received either a "Reserved" or "Wait" status through ATRRS. The purpose of this letter is to provide you with information about Fort Benning and Phase III of MCCC-RC.

### **Course Attendance**

If you know you are NOT attending, please inform your unit so that they can cancel your request. If you do not cancel, and are a no show, your unit will be billed for the slot and you will be ineligible for a future ATRRS reservation for a minimum of three months. If you are on the wait list, continue to check ATRRS for a "Reserved" seat, should one become available. "Wait" status does not guarantee you a seat in the course. RC-MCCC cannot change your ATRRS status, this is a function of your unit training manager.

### **Prerequisites**

At this point, you should be complete with Common Core Phase (DL), the Phase I resident course at Fort Benning, and be complete or finishing Maneuver Phase II (DL). Students must be complete with all three phases prior to attending the Phase III resident course at Fort Benning. Students who are not complete with all prerequisites will not be permitted to start Phase III and will be returned to their units.

Common Core Phase is completed via distributive learning through the Army Learning Management System (ALMS). Instructions for completing Common Core Phase can be found on the MCoE RC-MCCC website at: <https://www.benning.army.mil/Infantry/199th/CATD/MCCC/Reserve/Common-Core-Phase.html>

Phase II is completed via distributive learning through the Army Learning Management System (ALMS). Instructions for completing Phase II can be found on the MCoE RC-MCCC website at: <https://www.benning.army.mil/Infantry/199th/CATD/MCCC/Reserve/Phase-II.html>

Distributive Learning (DL) modules are a critical component of our AC-RC course equivalency and ensure a common doctrinal baseline across the total force. Common Core and Phase II (Branch Technical) are available for student enrollment at any time via ATRRS. Successful completion of Common Core Phase and Phase II are prerequisites for attendance at resident Phase III. Common Core Phase Phase II are not optional and must be completed regardless of students' attendance of past Phase I (Resident). No exemptions authorized.

Students will write and submit a paper via email following the accompanying topic and grading rubric. The paper must be turned in NLT midnight seven days prior to reporting to the course. The assigned paper topic will be in the body of the email the Course Director sends with the welcome letter. All submitted papers will undergo a plagiarism assessment prior to grading. Papers will be in Microsoft Word named in the following format: [Class Number]\_[Phase #]\_[Last Name]\_[First Name]\_[Paper Topic #]. Turn in completed papers to MCCC-RC Blackboard at: <https://elc.learn.army.mil> or email the MCCC\_RC POC. Paper topic and grading rubric can also be found on Blackboard and the MCOE

MCCC-RC website at: <https://www.benning.army.mil/Infantry/199th/CATD/MCCC/Reserve/Phase-III.html>

## **Reporting and Entitlements**

Students will report to the Fort Benning lodging office at [Abrams Hall](#), Building 1670, 7350 Ingersoll Road (706-689-0067), by midnight on the report date in order to receive billeting. Students who have a valid ATRSS reservation will receive centrally funded lodging.

Students with a valid ATRRS reservation will receive centrally funded meals during the course. You will be authorized government meals at a nearby dining facility. Students names will be on an access roster at the NCOA DFAC, Building 200. Visit the Fort Benning DFAC website for additional information <https://www.benning.army.mil/Tenant/LRC/DFAC.html>

Students who do not have a valid ATRRS reservation will be required to pay all expenses (travel, lodging, meals) out of pocket.

Daily transportation is not provided. Students are required to provide their own transportation or walk to and from Abrams Hall to class locations and DFAC locations. A rental car is recommended.

You must be present at accountability formation, at 0830 on the class start date (the day following your report date) for in-processing. The formation is located in front (East side) of [Building 70](#), Donovan Research Library. The uniform for in-processing is ACU with patrol cap. Be prepared to begin class as soon as in-processing is complete.

Late Arrival/Missed and Canceled Flights: If are delayed for any reason that will cause you to miss the 0830 formation, call 706-626-3711 or 3712 and inform the RC-MCCC cadre of your situation. Many of you may be flying into Columbus with a connecting flight from Atlanta. If you miss your connecting flight, there is a shuttle that runs from the Atlanta Airport to Fort Benning, <https://groometransportation.com/columbus/>, (706) 324-3939.

## **Course Expectations**

Phase III is a continuous 14 day course that includes instruction over weekends. There are not normally any days off between the start and end of the course. A course overview can be found at this link: <https://www.benning.army.mil/Infantry/199th/CATD/MCCC/Reserve/content/PDF/MCCC-RC%20Course%20Overview%202021110.pdf>

Phase III focuses on the Military Decision Making Process (MDMP) and culminates with each student staff group completing a Battalion Operations Order followed by executing a simulated battalion operation. Students must participate in all events and pass all critical events while maintaining a 70% graded point average to successfully complete Phase III. See the course policy letter for additional detail: <https://www.benning.army.mil/Infantry/199th/CATD/MCCC/Reserve/content/PDF/RC%20MCCC%20Policy%20Memo.pdf?25JUL2018>

You are not required to pass an Army Combat Fitness Test, but must meet the Army Height/Weight standards when you report. Failure to pass Height/Weight standards, will result in a retest after seven days. Failure to pass the second HT/WT will result in the student being dropped from the course with a failure to meet course standards Academic Evaluation Report (DA1059). Students who have temporary profiles will not be allowed to start the course without an approved exception to policy memorandum. If you have a permanent profile, bring a copy of your current DA Form 3349 when you report. Your SGL

will keep a copy of your permanent profile. All students over the age of 40 must complete a cardiovascular screening within the last five years in accordance with AR 40-501 (Standards of Medical Fitness). Physical training is conducted throughout the course that will not contribute towards a student's GPA. Please bring appropriate PT uniform (APFU jacket, APFU pants, black fleece cap, and gloves required for November-March classes). Additionally, the ACU may be worn for PT events, but no gear is necessary.

A packing list can be found at the following link:

<https://www.benning.army.mil/Infantry/199th/CATD/MCCC/Reserve/Phase-III.html>.

Students must pass an end of course comprehensive exam given during the second week of the course. Information from all phases, including distributed learning phases, is testable. To help you prepare, a study guide can be found at the following link:

<https://www.benning.army.mil/Infantry/199th/CATD/MCCC/Reserve/Phase-III.html>.

Students are issued a government laptop that is linked to a student network that will assist in your course work. Government computers from your home unit will not work on the Fort Benning Network. You must have a current Cyber Awareness Certificate and a valid Common Access Card (CAC - Military ID). If your Certificate or CAC has expired, or expires during your time in the course, you must update them prior to the course. Cyber Awareness training can be accessed at:

<https://cs.signal.army.mil/DoDIAA/default.asp> or <https://jkodirect.jten.mil/Atlas2/page/login/Login.jsf>

### **End of Course Administration**

Students who meet all course requirements will receive a Maneuver Captains Career Course Diploma and an Academic Evaluation Report (DA Form 1059) describing their course performance.

Students who have met all requirements will graduate on Sunday of the second week.\* Units should not schedule flights earlier than 1800 on the second Sunday of the course.\*

CONUS students must check-out of Abrams Hall by 1100 the day of graduation. Baggage can be stored at the hotel during end of course administration. OCONUS students may check-in the night before class report date, and must check-out the day after graduation before 1100. Students dismissed from the course early, are entitled to lodging the night of dismissal, but must check-out the following day by 1100.

\*Classes that do not start on Mondays due to federal holidays may not graduate on a Friday. Contact MCCC-RC personnel for the graduation date.

### **Day 1 Student Reading**

Prior to Day 1 read the following to help you understand in class instruction:

- FM 6-0 (2014), Chapter 9 (The Military Decision Making Process).

All current publications can be found at: <https://armypubs.army.mil/>

### **Maneuver Captains Career Course-Reserve Component Contact Information**

Website: <https://www.benning.army.mil/MCoE/199th/CATD/MCCC/Reserve/>

Cadre: MAJ Jared Graham or MAJ David Engoren

Office Phone Numbers: (706) 626-3712 or (706) 626-3725

E-mail: [jared.g.graham.mil@mail.mil](mailto:jared.g.graham.mil@mail.mil) or [david.r.engoren.mil@mail.mil](mailto:david.r.engoren.mil@mail.mil)

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